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# ANNUAL REORGANIZATION

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MIDDLETOWN TOWNSHIP



**SUNDAY, JANUARY 7, 2018**

**12 NOON**

**ONE KINGS HIGHWAY, MIDDLETOWN, NJ**

**2018**

*Happy New Year.*

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**Annual Reorganization Meeting**

**JANUARY 7, 2018**

**SWEARING IN OF COMMITTEE MEMBER – ANTHONY P. FIORE**

On November 7, 2017 Anthony p. Fiore was duly elected as a member of the Township Committee of Middletown Township for a term of three (3) years commencing January 1, 2018.

The oath of office will be administered by Freeholder Thomas A. Arnone to:

**ANTHONY P. FIORE**

**SWEARING IN OF COMMITTEE MEMBER – STEPHANIE C. MURRAY**

On November 7, 2017 Stephanie C. Murray was duly elected as a member of the Township Committee of Middletown Township for a term of three (3) years commencing January 1, 2018.

The oath of office will be administered by Freeholder Thomas A. Arnone to:

**STEPHANIE C. MURRAY**

**MEETING CALLED TO ORDER**

**OPEN PUBLIC MEETINGS STATEMENT**

**ROLL CALL**

Committeeman Fiore \_\_\_\_\_ Committeewoman Murray \_\_\_\_\_

Committeeman Perry \_\_\_\_\_ Committeeman Scharfenberger \_\_\_\_\_

Committeeman Settembrino \_\_\_\_\_

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**Reverend Joseph E. Hein  
Westminster Presbyterian Church - Middletown, NJ**

### **OUTGOING MAYOR'S ADDRESS**

At this time, it is time for the Outgoing Mayor, Gerard P. Scharfenberger, Ph.D. to present his address.

### **APPOINTMENT OF TOWNSHIP ATTORNEY AND GENERAL SPECIAL COUNSEL**

At this time, it is necessary to appoint the Township Attorney and General Special Counsel and authorize a professional services contract. The proposed awards are in the names of:

**BRIAN M. NELSON, ESQ.**  
**of**  
**Archer and Greiner**

This is a full term of one year expiring December 31, 2018.

### **ELECTION OF MAYOR AND ADMINISTRATION OF OATH**

At this time, it is necessary for the Township Committee to elect a Mayor for 2018.

### **ELECTION OF DEPUTY MAYOR AND ADMINISTRATION OF OATH**

At this time, it is necessary for the Township Committee to elect a Deputy Mayor for 2018.

### **MAYOR'S ADDRESS**

At this time the new Mayor presents the address for the coming year 2018.

### **DEPUTY MAYOR'S ADDRESS**

At this time the new Deputy Mayor presents the address for the coming year 2018.

### **APPOINTMENT OF FIRE DEPARTMENT OFFICERS**

The next item is a resolution appointing the newly elected officers of the Middletown Township Fire Department for a full term of one year expiring December 31, 2018.

<b>FIRE CHIEF:</b>	<b>RYAN M. CLARKE</b>
<b>DEPUTY CHIEF:</b>	<b>STEVEN SCHWEIZER</b>
<b>FIRST ASSISTANT:</b>	<b>RUSSELL W. MOUNT, III</b>
<b>SECOND ASSISTANT:</b>	<b>JOHN FRIEDMANN</b>
<b>THIRD ASSISTANT:</b>	<b>BERNARD F. CHENOWETH, III</b>

**APPOINTMENT OF THE TOWNSHIP OF MIDDLETOWN EMERGENCY MEDICAL SERVICES DEPARTMENT**

The next item is a resolution appointing the newly elected officers of the Middletown Township First Aid Squad for a full term of one year expiring December 31, 2018.

**CHIEF:  
DEPUTY CHIEF:  
ASSISTANT CHIEF:**

**KIM KRAYNOCK  
ROBERT PFLEGER  
JIM KELLY**

**APPOINTMENT OF MUNICIPAL PROSECUTORS**

The next item is a resolution proposing the appointment of the Municipal Prosecutors. The names of:

**JOHN LANE  
JAMES PASTOR**

have been offered for a full term of one year expiring December 31, 2018.

**APPOINTMENT OF MUNICIPAL PUBLIC DEFENDER**

The next item is a resolution proposing the appointment of the Municipal Public Defender. The name of:

**STANLEY WERSE, ESQ.**

has been offered for a full term of one year expiring December 31, 2018.

**APPOINTMENTS TO BAYSHORE VILLAGE SENIOR CITIZEN HOUSING CORP**

The next item is a resolution proposing the appointment of members to the Bayshore Senior Citizens Housing Corp. The names of:

**NED HAMMOND**

**SEAT III  
Expiring 12/31/2022**

have been offered for a full term.

### **APPOINTMENTS TO CLEAN COMMUNITY ADVISORY COMMITTEE**

The next item is a resolution proposing the appointment of members to the Clean Community Advisory Committee. The names of:

**COLLEEN LAPP  
TED MALONEY  
JAMES NACLERIO**

**VALERIE ROBERTSON  
KENNETH WALLS  
JAMES VANNEST**

have been offered for a full term of one year expiring December 31, 2018.

### **APPOINTMENTS TO COMMUNITY AFFAIRS COUNCIL**

The next item is a resolution proposing the appointment of members to the Community Affairs Council. The names of:

**LARRY CAMINITI**

**SEAT VI**  
Expiring 12/31/2020

**MITCHELL GOTESKY**

**SEAT V**  
Expiring 12/31/2020

**MICHAEL CERULO**

**SEAT VII**  
Expiring 12/31/2020

have been offered for terms as designated above.

### **APPOINTMENTS TO ECONOMIC DEVELOPMENT COMMITTEE**

The next item is a resolution proposing the appointment of members to the Economic Development Committee. The names of:

**GERARD P. SCHARFENBERGER, Ph.D.**

Expiring 12/31/2018  
Mayor or Designee

**SPIRO PAPPAS**

**SEAT II**  
Expiring 12/31/2018  
Unexpired Term

have been offered for a term as designated above.

### **APPOINTMENTS TO ENVIRONMENTAL COMMISSION**

The next item is a resolution proposing the appointment of members to the Environmental Commission. The names of:

**JOE MARTIN**

**SEAT I**

have been offered for a term to expire December 31, 2020.

### **APPOINTMENTS TO THE GREEN TEAM ADVISORY COMMITTEE**

The next item is a resolution proposing the appointment of members to the Green Team. The names of:

**RICHARD DEBENEDETTO  
JANET DELLETT  
ANDREA DUBOIS  
MICHAEL FEDOSH  
EUGENIO GRANO  
ERIC HOBLITZELL  
KATELYN KRYNSKI  
TED MALONEY  
BRIAN MARTIN  
ANTHONY MERCANTANTE  
LYNN MATTEI**

have been offered for a full one year term expiring December 31, 2018.

### **APPOINTMENTS TO HISTORIC PRESERVATION COMMITTEE**

The next item is a resolution proposing the appointment of members to the Historic Preservation Committee. The names of:

**THOMAS VALENTI**  
Mayor's Designee

**SEAT I**  
Expiring 12/31/2018

**Landmarks Commission Representative**

**SEAT II**  
Expiring 12/31/2020

**MARIANNE SWEET**

**SEAT VI**  
Expiring 12/31/2020

**MARY MEEHAN**

**SEAT VII**  
Expiring 12/31/2020

have been offered for a full term as designated above.

## APPOINTMENTS TO JOINT SHARED SERVICES AND CONSOLIDATION ADVISORY COMMITTEE

The next item is a resolution proposing the appointment of members to the Joint Shared Services Consolidation Advisory Committee. The names of:

**ANTHONY MERCANTANTE  
ANDREW NICHOLE  
KEVIN M SETTEMBRINO  
GERARD P SCHARFENBERGER, Ph.D.**

have been offered for a full term of one year expiring December 31, 2018.

## APPOINTMENTS TO LANDMARKS COMMISSION

The next item is a resolution proposing the appointment of members to the Landmarks Commission. The names of:

**PETER VAN NORTWICK**  
Historian

**SEAT I**  
Expiring 12/31/2021

**PAUL CRUPI**

**SEAT II**  
Expiring 12/31/2021

**MICHAEL WU**  
Architect

**SEAT VI**  
Expiring 12/31/2020  
Unexpired Term

have been offered for a term as designated above.

## APPOINTMENTS TO LIBRARY BOARD OF TRUSTEES

The next item is a resolution proposing the appointment of members to the Middletown Library Board. The names of:

**ANTHONY PERRY**  
Mayors Designee

**SEAT I**  
Expiring 12/31/2018

**PETER SMITH**  
Superintendent's Designee

**SEAT II**  
Expiring 12/31/2018

**JAMES VANNEST**

**SEAT III**  
Expiring 12/31/2020  
Unexpired Term

**MAUREEN LAIMANN**

**SEAT V**  
Expiring 12/31/2022

have been offered for a term as designated above.

### APPOINTMENTS TO LINCROFT SENIOR CITIZEN HOUSING CORPORATION

The next item is a resolution proposing the appointment of members to the Lincroft Senior Citizen Housing Corporation. The names of:

**TOM DILLON**

**SEAT IV**

Expiring 12/31/2022

**LOIS WHITTOM**

**SEAT V**

Expiring 12/31/2022

have been offered for a term as designated above.

### APPOINTMENT TO MIDDLETOWN ARTS COUNCIL

The next item is a resolution proposing the appointment of member to the Middletown Arts Council. The name of:

**STEPHANIE C. MURRAY**

has been offered for a one term expiring 12/31/2018.

### APPOINTMENTS TO MIDDLETOWN HOUSING AUTHORITY

The next item is a resolution proposing the appointment of members to the Middletown Housing Authority. The names of:

**JOSEPH CAUDA**

**SEAT II**

Unexpired Term

Expiring 12/31/2020

has been offered for a term as designated above.

### APPOINTMENTS TO MUNICIPAL ALLIANCE TO PREVENT ALCOHOLISM & DRUG ABUSE

The next item is a resolution proposing the appointment of members to the Municipal Alliance to Prevent Alcoholism & Drug Abuse. The names of:

**DONALD ANTENUCCI**

**BRUCE LEVY**

**DEBBIE BARKER**

**JOHN MAGUIRE**

**MARGARET BERTORELLI**

**CHRISTINE OUELLETTE**

**PAMELA BRIGHTBILL**

**ANGELA PEPE-LAGE (Non-Voting)**

**HEIDI R. BRUNT**

**ANTHONY PERRY**

**ROBERT W. BUCCO, JR.**

**REBECCA REAN**

**CONTINUED:**

**JAMES V. BUTHORN**  
**LESLIE CULVER-SCHWARZ**  
**MICHAEL DONLON**  
**ERNEST DONNELLY**  
**FERN B. FOSTER (Non-Voting)**  
**WILLIAM GERRIS**  
**EUGENE HANNAFEY**  
**JAMES HOMIAK**  
**KRISTIE KANE**  
**KIMBERLY KRATZ**

**GERARD P. SCHARFENBERGER, Ph.D.**  
**FRANK SELF**  
**JOHN SMACK**  
**DANIEL SULLIVAN**  
**DEBBIE TERRITO**  
**RICHARD B. THOMPSON**  
**RAYMOND VETH**  
**MARY ELLEN WALKER**  
**R. CRAIG WEBER**

have been offered for a full term of one year expiring December 31, 2018.

**APPOINTMENTS TO OPEN SPACE PRESERVATION COMMITTEE**

The next item is a resolution proposing the appointment of members to the Open Space Preservation Committee. The names of:

**MICHAEL FEDOSH**  
**PAUL GLEITZ**  
**WILLIAM KASTNING**  
**MICHAEL KOPEK**  
**MATTHEW MAURO**  
**ANTHONY MERCANTANTE**  
**MATTHEW WOLCOTT**  
**GERARD P. SCHARFENBERGER, Ph.D.**

have been offered for a one term expiring December 31, 2018.

**APPOINTMENTS TO PLANNING BOARD**

The next item is a resolution proposing the appointment of members to the Planning Board. The names of:

**KEVIN COLANGELO**  
**MAYOR'S DESIGNEE**

**SEAT I**  
**Expiring 12/31/2018**

**KEVIN SETTEMBRINO**  
**CLASS III/ TOWNSHIP COMMITTEE**

**SEAT II**  
**Expiring 12/31/2018**

**PAUL CRUPI**  
**CLASS II/ PUBLIC OFFICIAL**

**SEAT III**  
**Expiring 12/31/2018**

**CARL RATHJEN**  
**CLASS IV**

**SEAT IV**  
**Expiring 12/31/2021**

**CONTINUED:**

**ALEX CZAPLICKI**  
ALTERNATE II

**SEAT V**  
Expiring 12/31/2019

**PATRICIA SNELL**  
CLASS IV

**SEAT VI**  
Expiring 12/31/2021

**FRANK WILTON**  
CLASS IV

**SEAT VII**  
Expiring 12/31/2021

have been offered for a term as designated above.

**APPOINTMENT TO PORICY PARK CONSERVANCY**

The next item is a resolution proposing the appointment of member to the Poricy Park Conservancy.  
The names of:

**AMY SARRINIKOLAOU**

Has been offered for a one term expiring December 31, 2018.

**APPOINTMENTS TO RECREATION ADVISORY COMMITTEE**

The next item is a resolution proposing the appointment of members to the Recreation Advisory Committee. The names of:

**LAUREN CINQUEGRANA**  
**JILL DONOVAN**  
**CHRIS FOTACHE**  
**MELISSA LOIACONO**  
**NICOLA MURRAY**

have been offered for a term expiring December 31, 2020.

**APPOINTMENTS TO SAFETY COUNCIL**

The next item is a resolution proposing the appointment of members to the Safety Council.  
The names of:

**MARCELO S. AGUIRRE**  
**CYNTHIA BIANCHI**  
**RAPHAEL BORGESS**  
**DOMINICK DONATELLI**  
**ANTHONY IACOVONE**

**PETER LAIMANN**  
**ROBERT PFLEGER**  
**JOE SHADE**  
**EDWARD K. SKELLY**

have been offered for a one term expiring 12/31/2018.

### **APPOINTMENTS TO SEWERAGE AUTHORITY**

The next item is a resolution proposing the appointment of members to the Sewerage Authority. The name of:

**CHANTAL BOUW  
THOMAS STOKES  
EMIL WREDE**

has been offered for a term Expiring February 1, 2023.

### **APPOINTMENTS TO VETERANS AFFAIRS COMMITTEE**

The next item is a resolution proposing the appointment of a member to the Veterans Affairs Committee. The name of:

**WILLIAM BOUW**

**SEAT V  
Expiring 12/31/2020**

have been offered for a term as indicated.

### **APPOINTMENTS TO VOLUNTEER CORPS ADVISORY COMMITTEE**

The next item is a resolution proposing the appointment of members to the Volunteer Corp Advisory Committee. The names of:

**JAMES BRUNCATI  
KATHLEEN EASTMOND  
MICHAEL MARGARELLA**

**ERIC MULLER  
ANTHONY PANZICA  
JENNIFER WEHNER**

have been offered for a one-year term expiring December 31, 2018.

### **APPOINTMENTS TO MIDDLETOWN YOUTH ATHLETICS ADVISORY BOARD**

The next item is a resolution proposing the appointment of members to the Middletown Youth Athletics Advisory Board. The names of:

**MICHAEL ADAMSON  
DEAN ESPOSITO  
MATTHEW WINTERS  
CHRIS A. DANISH  
SCOTT ELIAS  
ROB FISCHER  
CHRISTOPHER FISHER**

**LUKE SIMS  
MARK PAYNE  
JAMES LENNON  
JOSEPH GUINTA  
JOE PITRUZELLO  
WALTER DAVIS**

have been offered for terms expiring December 31, 2018.

### **APPOINTMENTS TO ZONING BOARD OF ADJUSTMENT**

The next item is a resolution proposing the appointment of members to the Zoning Board of Adjustment. The names of:

**EMIL WREDE**

**SEAT I**

Expiring 12/31/2021

**CHANTAL BOUW**

**SEAT II**

Expiring 12/31/2021

**JAMES HINCKLEY**

**SEAT III**

Expiring 12/31/2021

**ANDREW BANE**

**ALTERNATE I**

Expiring 12/31/2019

have been offered for terms as indicated.

### **APPOINTMENT OF POLICE CHAPLAINS**

The next item is a resolution proposing the appointment of the Police Chaplains. The names of:

**REVEREND DR. DANIEL CORREA  
REVEREND JOSEPH E. HEIN  
FATHER DANIEL C. HESKO  
REVEREND DONALD MAGAW  
DEACON JAMES NEUBAUER, COLONEL, USMC, (ret.)**

have been offered for a full term of one year expiring December 31, 2018.

### **APPOINTMENT OF POLICE PHYSICIANS**

The next item is a resolution proposing the appointment of Police Physicians. The names of:

**DR. NICHOLAS SPETKO  
MERIDIAN / RIVERVIEW OCCUPATIONAL HEALTH UNIT**

have been offered for a full term of one year expiring December 31, 2018.

**APPOINTMENT OF SPECIAL LAW ENFORCEMENT OFFICERS CLASS I, II, AND SPECIAL CROSSING GUARDS**

The next item is a resolution proposing the appointment of Special Crossing Guards. The names of:

**SPECIAL LAW ENFORCEMENT OFFICERS I**

**FRANCESCO LOTORTO  
AUSTEN MCKNIGHT  
ROBERT POSS  
JASON STEVENSON  
NATALIE MIRENDA**

**SPECIAL LAW ENFORCEMENT OFFICERS II**

**DAVID L. CHENOWETH  
ANTHONY MERCANTANTE  
RYAN BRUNO  
SCOTT CHENOWETH  
MARK CASAGRANDE  
NICOLETTE CAPRIO  
JAMES COURTNEY  
KEVIN QUINN  
ROCCO SERPICO**

**SPECIAL CROSSING GUARD**

**MATTHEW VIAUD**

have been offered for a full term of one year expiring December 31, 2018.

**APPOINTMENT OF TOWNSHIP AUDITOR**

The next item is a resolution proposing the appointment of the Township Auditor and authorizing a professional services contract. The proposed award is in the name of:

**SUPLEE, CLOONEY & CO.**

This is a full term of one year expiring December 31, 2018.

**APPOINTMENT OF REDEVELOPMENT PLANNERS**

The next item is a resolution proposing the appointments of Redevelopment Planners and authorizing professional services contracts. The proposed award is in the names of:

**MASER CONSULTING  
DMR ARCHITECTS  
CME ASSOCIATES  
T&M ASSOCIATES**

This is a full term of one year expiring December 31, 2018.

*\*\* The names and firms listed in this book are proposed and not officially appointed until a vote of the Township Committee.*

#### **APPOINTMENT OF BOND COUNSEL**

The next item is a resolution proposing the appointment of Bond Counsel and authorizing a professional services contract. The proposed award is in the name of:

**GIBBONS P.C.**

This is a full term of one year expiring December 31, 2018.

#### **APPOINTMENT OF TOWNSHIP CONFLICT COUNSEL**

The next item is a resolution proposing the appointment of Township Conflict Counsels authorizing professional services contracts. The proposed award is in the names of:

**MCOMBER & MCOMBER  
SPIRO HARRISON**

This is a full term of one year expiring December 31, 2018.

#### **APPOINTMENT OF TOWNSHIP CONSULTING ENGINEERS**

The next item is a resolution proposing the appointments of Township Consulting Engineers and authorizing professional services contracts. The proposed award is in the names of:

**CME ASSOCIATES  
FRENCH & PARRELLO  
H2M ARCHITECTS AND ENGINEERS  
MASER CONSULTING  
NAJARIAN ASSOCIATES  
PRESTIGE ENVIRONMENTAL  
T&M ASSOCIATES**

This is a full term of one year expiring December 31, 2018.

#### **APPOINTMENT OF COUNSEL FOR WORKER'S COMPENSATION**

The next item is a resolution proposing the appointment of Special Counsels for Worker's Compensation Matters and authorizing professional services contracts for the following position. The proposed awards are in the names of:

**BIANCAMANO & DISEFANO  
CAPEHART & SCATCHARD P.A.**

These contracts are for a full term of one year expiring December 31, 2018.

### **APPOINTMENT OF SPECIAL COUNSEL FOR TAX APPEAL AND FORECLOSURE MATTERS**

The next item is a resolution proposing the appointment of Special Counsel for Tax Appeal Matters and authorizing a professional services contract for the following position. The proposed award is in the name of:

**O'DONNEL, MC CORD, P.C.**

This contract is for a full term of one year expiring December 31, 2018.

### **APPOINTMENT OF SPECIAL LABOR COUNSEL**

The next item is a resolution proposing the appointment of a Special Labor Counsel and authorizing a professional services contract. The proposed award is in the name of:

**O'TOOLE, FERNANDEZ, WEINER & VANLIEU**

This is a full term of one year expiring December 31, 2018.

### **APPOINTMENT OF EMPLOYEE ASSISTANCE PROGRAM SERVICES**

The next item is a resolution proposing the appointment of an Employee Assistance Program Service and authorizing a professional services contract. The proposed award is in the name of:

**EMPLOYEE CONSULTING SERVICES**

This is a full term of one year expiring December 31, 2018.

### **APPOINTMENT OF RISK MANAGEMENT CONSULTANT**

The next item is a resolution proposing the appointment of the Risk Management Consultant and authorizing a professional services contract. The proposed award is in the name of:

**PETER SORIERO OF  
ALLIED RISK MANAGEMENT**

This is a full term of one year expiring December 31, 2018.

### **APPOINTMENT OF MCRP SPECIAL COUNSEL**

The next item is a resolution proposing the appointment of a Special Counsel and authorizing a professional services contract. The proposed award is in the name of:

**BEVAN, MOSCA & GIUDITTA, P.C.**

This is a full term of one year expiring December 31, 2018.

*\*\* The names and firms listed in this book are proposed and not officially appointed until a vote of the Township Committee.*

### **APPOINTMENT OF GRANT WRITING CONSULTANT**

The next item is a resolution proposing the appointment of a Grant Writing Consultant and authorizing a professional services contract. The proposed award is in the name of:

**MILLENNIUM STRATEGIES, LLC.**

This is a full term of one year expiring December 31, 2018.

### **APPOINTMENT OF OFFICIAL DEPOSITORIES**

The next item is a resolution proposing the appointment of the following banks and savings and loans as official depositories for Middletown Township funds for the year 2018.

**PNC Bank, Sovereign Bank, New Jersey Cash Management Fund, NJ/ARM Asset & Rebate Management Program, MBIA Investors Service Corporation, Columbia Savings Bank, TD Bank, Two Rivers Community Bank, Amboy National Bank, Provident Bank, Bank of America, Valley National Bank, Investors Savings Bank, Chase Bank, Hudson City Savings Bank, Wells Fargo, and United Teletech Financial FCU**

### **ESTABLISHMENT OF OFFICIAL NEWSPAPERS**

The next item is a resolution establishing the official newspapers for Middletown Township for the year 2018.

**THE STAR LEDGER  
THE INDEPENDENT  
THE TWO RIVER TIMES**

### **APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR**

The next item is a resolution proposing the appointment of the Emergency Management Coordinator, **CHARLES ROGERS, III**, for a three-year term expiring 12/31/2020.

### **APPOINTMENT OF OFFICIAL SEARCHER**

The next item is a resolution proposing the appointment of the Township Clerk, **HEIDI R. BRUNT**, as the Official Searcher for improvements made, or to be made, and assessed locally for the year 2018.

### **APPOINTMENT OF TAX SEARCHER**

The next item is a resolution proposing the appointment of Tax Collector, **JUDITH VASSALLO**, as the Official Tax Searcher for improvements made, or to be made, and assessed locally for the year 2018.

## **ADDITIONAL RESOLUTIONS ADOPTED**

Annual Meeting Notice

Establishing Roberts Rules of Order for Conduct of Business for the Township Committee

Establishing Standing Rules for Township Meetings

Authorizing Temporary Budget

Authorizing Payment of Certain Bills for 2018

Authorizing Insurance Contracts –Dental Plan; Prescription Administration Services; Third Party Health Claims Administration Services; Third Party Claims Services; Insurance Coverage for Fire Department and First Aid Members

Authorizing Mayor to Execute Cancellations of Municipal Tax Sale Certificates

Authorizing an Accelerated Tax Sale

Establishing Grace Period and Interest Rates for Taxes

Authorizing Appointment of Alternate Prosecutors

## **TOWNSHIP COMMITTEE COMMENTS**

### **PUBLIC COMMENTS**

### **ADJOURNMENT**

